



NOTICE OF JOB POSTING

DEPARTMENT: Outpatient Clinic

POSITION: Clinician

INTERNAL/EXTERNAL POSTING DATE: January 8, 2019

STATUS: Full-time

DUTIES AND RESPONSIBILITIES

- Responsible for providing therapy to clients and families utilizing an individualistic approach
- Responsible for a diverse caseload including a variety of tasks including, but not limited to, client advocacy, community linkage and reduction of psychiatric symptoms
- Performs intakes for assigned referrals
- Provides effective treatment planning of client case load
- Identifies crisis situations and implements crisis management interventions
- Responsible for completion of agency record keeping requirements
- Responsible for meeting agency productivity requirements
- Actively participate in staff meetings and contributes to case conferences
- Performs on-call answering service needs as assigned
- Makes contact with referral sources
- Provides coverage for staff absent due to illness or unexpected events when assigned
- Other duties as assigned

EDUCATION & QUALIFICATIONS

- Requires a valid NYS license with an LMSW, LCSW, LMHC or higher degree as a Qualified Health Professional as defined by Office of Mental Health (OMH) regulations
- Minimum 2 years experience in mental health field; 3-4years preferred.
- Possess extensive knowledge of the current regulations and principles, practices and updates required by the OMH and County of Niagara
- Familiarity with NASW Code of Ethics
- Evidence-based treatment experience in the mental health field
- EHR experience preferred
- Demonstrated knowledge of MS Word and Excel

APPLICATION PROCEDURE

External applicants: submit letter of intent and resume to Human Resources. **Internal applicants:** submit a letter of intent, resume, and endorsement from your current supervisor by email, fax or hardcopy to the contact information listed below. You must have satisfactorily completed at least 1 year of service in your current position to be eligible to apply.

Rachel Smith
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